

CLINTON WATER DISTRICT

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Minutes of; **February 13, 2020**

In the CWD office at **12:00 PM**, the regularly scheduled meeting of the Clinton Water District Board of Commissioners was called to order by President Roy Simmons. Also in attendance Commissioner Jill Engstrom, Commissioner Don Simmons, Field Manager Adam Lehman, and Office Manager Lauren Stone and Guest Doug Brand

The **Board by unanimous vote approves** today's agenda as written

The **Board by unanimous vote approves** the minutes of **1-9-2020**

The current monthly Financial Statement was reviewed; the balance of the Maintenance Fund for **January is \$357,114.04**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this date **2-13-2020**, the **Board by unanimous vote approves** for payment those vouchers included in the above-mentioned list and further described as follows: voucher numbers **13506** through **13526** totaling **\$18418.61**. The **IRS 941 deposit** for **January** was prepaid in December the **January DOR** payment of **\$1227.06** The total Maintenance Fund expenditures for **February** are **\$19645.67**

The Board by unanimous vote approves the payment of Construction Fund Vouchers **#2002-CF to CHS** in the amount of **\$1499.39**.

During public comment Mr. Brand requested that the District publicly post any vacancies on the Board prior to filling the seat. He also requested that the agendas and minutes of the Board Meetings be available online. The Board will take these items under consideration.

There was no WASWD update.

Mr. Lehman and Mrs. Stone provided updates on the following projects:

- **SR 525 Project:** C. Johnson Construction has not yet hydroseeded the project site. They were waiting for better weather. C. Johnson Construction has also not yet filed their affidavit of completion with Washington State. WSDOT came and took pictures of the paving patches and there is ponding. C. Johnson and WSDOT are working together on this item. CHS is preparing an easement for Jeff Hanson the property owner at the corner of Deer Lake and Brighton Beach Rd.
- **Williams Extension:** Mr. Williams has had no response from Onsite Construction regarding the progress of his project. He has decided to go with a different contractor, Madsen Enterprises. The work should begin shortly.
- **Hinman Extension:** no update

Mr. Lehman drafted an Emergency/Disaster Response Plan for the Board's review. Responsibilities were discussed. It was decided that Commissioner Don Simmons will be responsible for impounding the water at Reservoir #3 and Commissioner Jill Engstrom will be the alternate. It was discussed that the plan needs a more detailed order of operations. Plans were made to have a District Facilities Tour after at the end of the next Board Meeting on 3/12/2020.

There was continued discussion about where to allocate the surplus funds from the 2019 Revenue Bond since the project was under budget. After review of the Comprehensive Water System Plan, Mr. Lehman suggested a couple options. After discussion it was agreed upon that the District would contact CHS for a cost analysis on replacing the PRVs at Anderson Rd.. Mr. Lehman will work on getting another bid for a generator to run the boosters at Well Field #2.

Mr. Lehman informed there needs to be work done on the Solar Panel system at Reservoir #3's. The panel that is currently in place does not collect enough sunlight during the winter months to charge the battery. It was suggested by Mission Control to add a second solar panel. The Board agreed to get the move forward with the upgrade.

Mr. Lehman shared with the Board that during the routine monthly Coliform testing a sample came back unsatisfactory. Mr. Lehman followed protocol and retested with a 24hr period and all repeat samples came back satisfactory.

Northwest Corrosion Engineering met with Mr. Lehman at Reservoirs #2 and #4. NCE recommended adding more anodes to both tanks within the next two years.

Commissioner Don Simmons suggested Mrs. Stone check to see if the current computer virus protection program protects against ransom wear.

No further business. Commissioner Roy Simmons concluded the meeting at **1:00pm**.

Respectfully submitted by:

Lauren Stone, Office Manager

on March 12, 2020

Attest:

Roy Simmons

Jill Engstrom

Don Simmons