

CLINTON WATER DISTRICT

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Minutes of; **March 12, 2020**

In the CWD office at **12:00 PM**, the regularly scheduled meeting of the Clinton Water District Board of Commissioners was called to order by President Roy Simmons. Also in attendance Commissioner Jill Engstrom, Commissioner Don Simmons, Field Manager Adam Lehman, and Office Manager Lauren Stone

The **Board by unanimous vote approves** today's agenda as written

The **Board by unanimous vote approves** the minutes of **2-13-2020**

The current monthly Financial Statement was reviewed; the balance of the Maintenance Fund for **February is \$345,852.53**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this date **3-12-2020**, the **Board by unanimous vote approves** for payment those vouchers included in the above-mentioned list and further described as follows: voucher numbers **13527** through **13548** totaling **\$15192.09**. Paid by electronic funds transfer; The **IRS 941 deposit for February of \$2391.13** and the **February DOR** payment of **\$267.85**. The total Maintenance Fund expenditures for **February** are **\$19645.67**

The Board by unanimous vote approves the payment of Construction Fund Vouchers **#2003-CF to CHS** in the amount of **\$2375.12**.

The Board by unanimous vote approves the payment of Capital Improvement Fund Vouchers **#2001-CIF to Madsen Enterprises** in the amount of **\$10,152.58**. This payment was for the Williams Extension. This project is now complete.

Mr. Lehman and Mrs. Stone provided updates on the following projects:

- **SR 525 Project:** This project is now completed. Mrs. Stone and Mr. Lehman presented Resolution 20-01 – SR 525 Project Completion. Commissioner Engstrom moved to approve Resolution 20-01 the SR 525 Completion; Commissioner Don Simmons seconded; motion passed unanimously.
- **Williams Extension:** Madsen Enterprises completed this project connection Humphrey Rd to Conrad St and creating a loop in the infrastructure.
- **Hinman Extension:** The contractors have dug to locate the main waterline on Hinman.

Mrs. Stone gave her annual report regarding the "Red Flag Rule" where she reported no knowledge of any form of identity theft from District operations. The District has now contracted with Shread It to improve security and disposal of the District's paper materials.

Mr. Lehman has been in contract with CHS regarding the replacement of two PRVs. Mr. Henke of CHS thought that it would cost between \$120,000-\$130,000 to replace both PRVs. After some discussion the Board agreed to move forward with the engineering of this project.

Mr. Lehman shared that a customer is requesting a waiver to drill a well within the District's boundaries. After discussion the Board agreed that they are willing to consider the waiver but would like the customer to provide

written documentation of the request including a plot map of the property and location of proposed well and reason for the waiver.

After discussion of the current COVID-19 Pandemic and risk of close contact the Districts Facility tour is postponed until further notice.

No further business. Commissioner Roy Simmons concluded the meeting at **1:00pm**.

Respectfully submitted by: Lauren Stone, Office Manager on **April 16, 2020**

Approved by the Board of Commissioners on **April 16, 2020**