

CLINTON WATER DISTRICT

6437 S. HARDING AVENUE • PO BOX 544
CLINTON, WASHINGTON • 360 341-5487

Minutes of **April 16, 2020**

In the CWD office at **12:06 PM**, the regularly scheduled meeting of the Clinton Water District Board of Commissioners was called to order remotely via Zoom Meetings by President Roy Simmons. Also in attendance Commissioner Jill Engstrom, Commissioner Don Simmons, Field Manager Adam Lehman, and Office Manager Lauren Stone

The **Board by unanimous vote approves** today's agenda with correction of location of meeting.

The **Board by unanimous vote approves** the minutes of **3-12-2020**

The current monthly Financial Statement was reviewed; the balance of the Maintenance Fund for **March is \$373,691.92**

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Board. As of this date **3-12-2020**, the **Board by unanimous vote approves** for payment those vouchers included in the above-mentioned list and further described as follows: voucher numbers **13549** through **13571** totaling **\$17251.71**. Paid by electronic funds transfer; The **IRS 941 deposit for March of \$2,410.71** and the **February DOR** payment of **\$1,291.51**. The total Maintenance Fund expenditures for **March** are **\$20,953.93**

The Board by unanimous vote approves the payment of Construction Fund Vouchers **#2004-CF to CHS** in the amount of **\$1,822.00**.

Mr. Lehman and Mrs. Stone provided updates on the following projects:

- **PRV Replacement:** We received a proposal for engineering costs for the project of \$13,900.00 from CHS. CHS estimates that the cost to replace the PRVs at either end of Anderson Rd will be under \$100,000.00. The proposal has been signed by Mr. Lehman and returned to CHS.
- **Hinman Extension:** no update
- **Generator:** After discussion of bids it was determined that CW Electric would get the job. Their bid was for a higher wattage generator for roughly the same cost. Mr. Lehman will contact CW Electric and inform them of the decision and ask for the install to start in fall 2020.

After our last meeting Mr. Lehman followed up with Mr. Hanson regarding his wavier to drill a well within District boundaries. He passed along the Boards request for written documentation. We have not heard back from Mr. Hanson.

Mr. Lehman brought forward a Mutual Aid Agreement from WA WARN. The purpose of the agreement is that "Recognizing that emergencies may require aid or assistance in the form of personnel, equipment, and supplies from outside the area of impact, the signatories hereby....may coordinate response activities and share resources during emergencies" through the WA WARN network. Mr. Lehman asked that the Board grant him permission to sign the agreement on the Board's behalf. Commissioner Jill Engstrom moved to Approve Mr. Lehman to sign the WA WARN Mutual Aid Agreement on the Board of The Clinton Water Districts behalf. Commissioner Don Simmons seconded; motion passed unanimously.

No further business. Commissioner Roy Simmons concluded the meeting at **12:25 pm**.

Respectfully submitted by: Lauren Stone, Office Manager on **May 14, 2020**

Approved by the Board of Commissioners on **May 14, 2020**